accruent

BIGCenter 18.03.1

》 **Release Notes**

BIGCENTER
an accruent company

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Release Information

Release Version: 18.03.1

Date of Release: March 29, 2018

Introduction

This document describes the features and functionality of the BIGCenter 18.03.1 release. Enhancements have been delivered for the **Leases** and **Projects** workspaces. Additionally, three new features are rolling out in this release. The **Lease Abstract Print View** has been streamlined to improve user experience, a **Offsetting General Ledger** detail section has been added to the **Lease Accounting Manager**, and a **Hierarchy** modal window has been added to the **Filter Panel**.

Ideas for improving BIGCenter

We invite you to submit enhancement requests on the BIGCenter Ideas page, visible to both internal Accruent employees and Support Contacts for other BIGCenter customers. You can now vote for or against these ideas, add or respond to comments, and view the status of all ideas.

This direct feedback allows Accruent to gain visibility into what is meaningful to customers. Product Management actively monitors the Ideas board, adds comments, and updates the status of ideas as needed.

Please contact BIGCenter Support for any questions about Ideas.

Lease Abstract Print View Income & Expenses Section Streamlined

Users reported that the **Income & Expenses** section of the **Lease Abstract Print View** needed to be improved for the purpose of auditing. These users said that the income and expenses needed to be easy for the auditors to review, the total document length needed to manageable for the auditors, and the abstract needed to be cost effective to print.

The **Lease Abstract Print View** now has a summary table at the top of the **Income & Expenses** section that has rows for annualized and monthly payments. Additionally, the income and expense records have been reformatted into a table with a row for each income and expense record.

INCOME & EXPENSES

	Base Rent	Operating	Taxes	Other	Total Expense
Annualized	$123,020.00	$0.00	$0.00	$987,448,660.00	$987,571,680.00
Monthly	$10,251.67	$0.00	$0.00	$82,287,388.33	$82,297,640.00

Cost Category	Amount Income	Cost/Area	Start Date	End Date	Payment Schedule
BASE RENT Description:	($1,000.00)	$0.04	6/22/2017	6/22/2018	Annual
BASE RENT Description:	($10,000.00)	$4.83	6/22/2017	6/22/2018	Monthly

Redesigned Income & Expenses section of the Lease Abstract Print View.

Offsetting General Ledger Detail Section Added to Lease Accounting Manager

A new **Offsetting General Ledger** detail section has been added to the **Lease Accounting Manager**. This detail section allows you to add default offset general ledgers for direct costs. To learn how to use this detail section, see the procedures below.

Edit Offsetting General Ledger modal window.

Add Offsetting General Ledger

To add an offsetting general ledger, follow the steps below:

1. Click the **Portfolio Administration** link in the menu.
   The **Portfolio Administration** modal window opens.

Portfolio Administration modal window.

2. Click the **Lease Accounting Manager** button in the **Portfolio Administration** modal window.
   The **Lease Accounting Manager** workspace opens.
3. Select the **Offsetting General Ledger** detail section from the **Detail Section** menu.

4. Click the **Add Offsetting General Ledger** button + in the toolbar at the top-right corner of the **Lease Accounting Manager** workspace.

   The **Add Offsetting General Ledger** modal window opens.

5. Select the lease accounting method to which this general ledger will apply from the **Method** drop-down menu.

6. Select the lease classification to which this general ledger will apply from the **Lease Classification** drop-down menu.

7. Select the type of direct cost to which this general ledger will apply from the **Type** drop-down menu.

8. Enter the general ledger into the **General Ledger** type-ahead field.

9. Click the **Save** button (or click the **Close** button ✕ to exit without saving the offsetting general ledger).

   The **Add Offsetting General Ledger** modal window closes. The offsetting general ledger appears in the **Offsetting General Ledger** detail section.

> **Note:** You can have multiple offsetting general ledgers for a direct cost type; however, each record must be linked to a different AP System. If an offsetting general ledger is already associated with a direct cost type that is linked to the same AP System, a warning message appears: *Warning – A duplicate allocation exists.*
>
> Click the **Close** button ✕ to return to the **Add Offsetting General Ledger** modal window and make changes, or, close the **Add Offsetting General Ledger** modal window entirely and locate the existing offsetting general ledger record to make changes to it.

Edit an Offsetting General Ledger

To edit an offsetting general ledger, follow the steps below:

1. Click the **Portfolio Administration** link in the menu.
   The **Portfolio Administration** modal window opens.

2. Click the **Lease Accounting Manager** button in the **Portfolio Administration** modal window.
   The **Lease Accounting Manager** workspace opens.

3. Select the **Offsetting General Ledger** detail section from the **Detail Section** menu.

4. Select the offsetting general ledger you want to edit.

5. Click the **Edit Offsetting General Ledger** button 🖉 in the toolbar at the top-right corner of the **Lease Accounting Manager** workspace.
   The **Edit Offsetting General Ledger** modal window opens.

6. Make your changes.

7. Click the **Save** button (or click the **Close** button ✕ to exit without saving the offsetting general ledger).
   The modal window closes. The offsetting general ledger is updated.

Delete an Offsetting General Ledger

To delete an offsetting general ledger, follow the steps below:

1. Click the **Portfolio Administration** link in the menu.
   The **Portfolio Administration** modal window opens.
2. Click the **Lease Accounting Manager** button in the **Portfolio Administration** modal window.
   The **Lease Accounting Manager** workspace opens.
3. Select the **Offsetting General Ledger** detail section from the **Detail Section** menu.
4. Select the offsetting general ledger you want to delete.
5. Click the **Delete Offsetting General Ledger** button 🗑 in the toolbar at the top-right corner of the **Lease Accounting Manager** workspace.
   A dialog box opens, asking you to confirm your choice.
6. Click the **OK** button (or click the **Close** button ✕ to exit without deleting the offsetting general ledger).
   The offsetting general ledger is deleted. It no longer appears in the **Offsetting General Ledger** detail section.

Hierarchy Modal Window Added to Filter Panel

Previously, the **Hierarchy** field in the **Filter Panel** was a type-ahead field. However, new users found it difficult to use the field because they did not know what values to enter to get appropriate results.

To improve user experience, an information button has been added next to the **Hierarchy** field in the **Filter Panel**. When you click the **Information** button, the **Hierarchy** modal window opens with the appropriate hierarchical choices. Click the expanding sections until you find the appropriate hierarchical value.
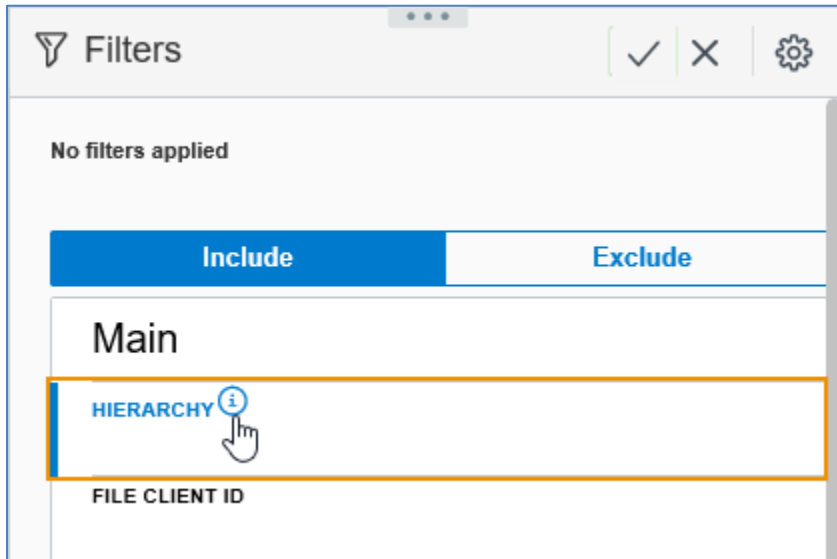
Information button next to the Hierarchy field.
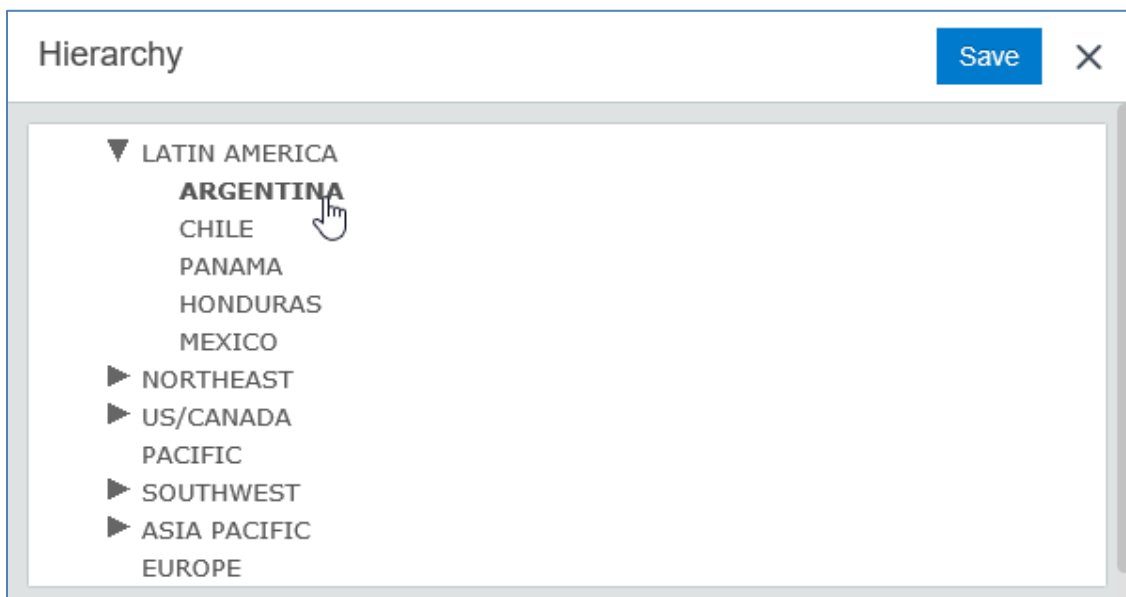
Hierarchy modal window.

Summary of Issues Fixed and Additional Enhancements

Component	Summary
Leases	**Save & New** and **Save & Similar** options have been added to the **Add Option Cost** modal window.
Leases	**Issue:** When an accounting entry was created, the system was not pulling the default Accounts Payable System for the lease. **Resolution:** The system now pulls the default Accounts Payable System for a lease when an accounting entry is created.
Leases	**Issue:** Option Costs entered without a frequency were not being pulled into lease accounting schedules, because the system did not know how often the cost should be applied. **Resolution:** The **Frequency** field in the **Manage Option Costs** modal window is now required.
Projects	**Issue:** Previously, when creating a project from a template, users found that their user folders were not being copied over into the new project. **Resolution:** When creating a project from a template, all document folders in the template will be available in the project that is created.
Projects	**Issue:** Previously, the **Close Out** action dialog window was not allowing users to perform actions in the **Documents** detail section. **Resolution:** The **Documents** detail section now functions as expected.

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