BIGCenter 18.03.2

Release Notes

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Release Information

Release Version: 18.03.2

Date of Release: April 12, 2018

Introduction

This document describes the features and functionality of the BIGCenter 18.03.2 release. Enhancements have been delivered for the **Leases** workspace. These release notes also include a sneak peek of the upcoming **Equipment Lease** workspace. Additionally, two new updates are rolling out in this release: the **Company Manager** workspace, and new critical date fields in the **Tenant Inducements** detail section of the **Leases** workspace.

Ideas for improving BIGCenter

We invite you to submit enhancement requests on the BIGCenter Ideas page, visible to both internal Accruent employees and Support Contacts for other BIGCenter customers. You can now vote for or against these ideas, add or respond to comments, and view the status of all ideas.

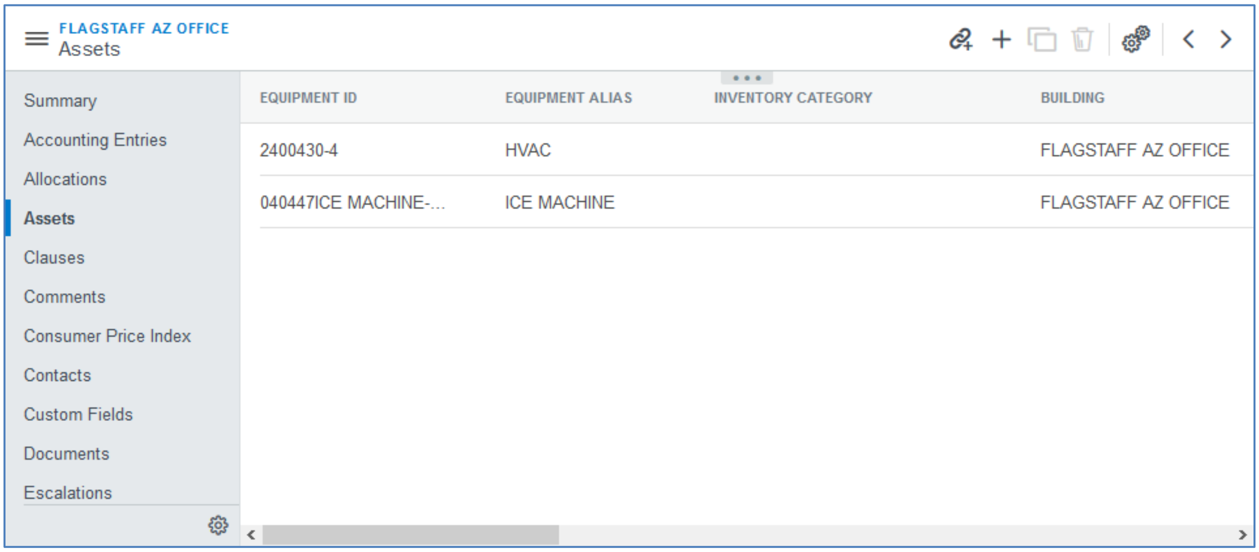
This direct feedback allows Accruent to gain visibility into what is meaningful to customers. Product Management actively monitors the Ideas board, adds comments, and updates the status of ideas as needed.

Please contact BIGCenter Support for any questions about Ideas.

Sneak Peek: Equipment Lease Workspace Coming Soon!

In our effort to prepare you to adopt the upcoming FASB Topic 842 lease accounting standards, we have been developing the new **Equipment Lease** workspace! This workspace will allow you to create and maintain equipment lease contracts on both a contract-level and an asset-level.

Keep an eye on your email—when the **Equipment Lease** workspace is ready to use, we will be sending out an email containing a step-by-step user guide to assist you in learning how to use BIGCenter for your equipment lease accounting needs.



Assets Detail Section of the Equipment Lease workspace.

Company Manager Workspace Released!

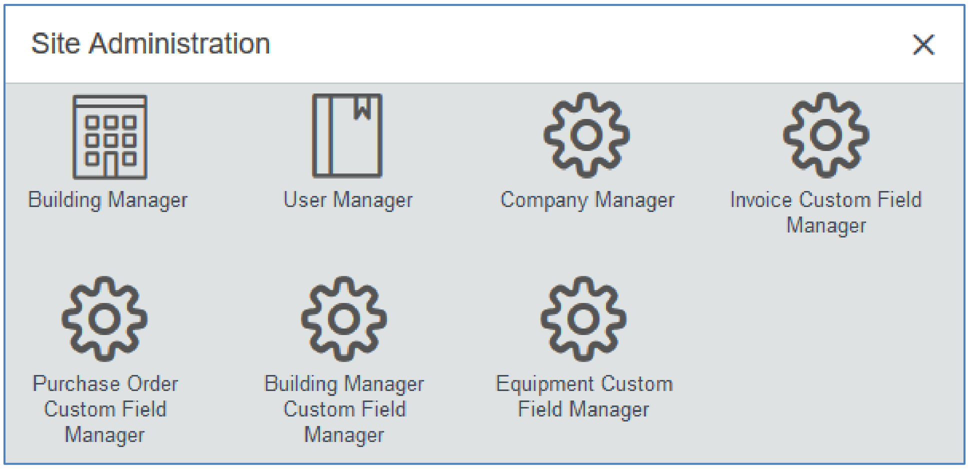
People records are organized under a parent company. The **Company Manager** workspace gives administrators the ability to manage the details of the companies they have built into the system.

Actions in the Collections Pane

Create a Company

To create a company, follow the steps below:

1. Click the **Site Administration** link in the menu.
   The **Site Administration** modal window opens.



Site Administration modal window.

2. Click the **Company Manager** button.
   The **Company Manager** workspace opens.
3. Click the **Create** button in the + in the toolbar on the right side of the **Collections** pane.
   The **Create New Company** page opens.
4. Complete the following fields:
   - **Company**
   - **In Care Of**
   - **Address 1**
   - **Address 2**
   - **Country**
   - **State / Province**
   - **City**
   - **Postal Code**
   - **Phone Number**
   - **Mobile Phone Number**
   - **Pager**
   - **Fax Number**
   - **Email Address**
   - **Federal Tax ID**
   - **Vendor ID**
   - **Vendor Site Code**
5. Enter any notes about the company in the **Notes** field.
6. Click the **Save** button.
   The **Create New Company** page collapses. Your new company appears as selected in the **Collections** pane of the **Company Manager** workspace.

Summary Detail Section

The **Summary** detail section displays the company details and allows you to make changes as necessary.

Edit a Company

To edit a company, follow the steps below:

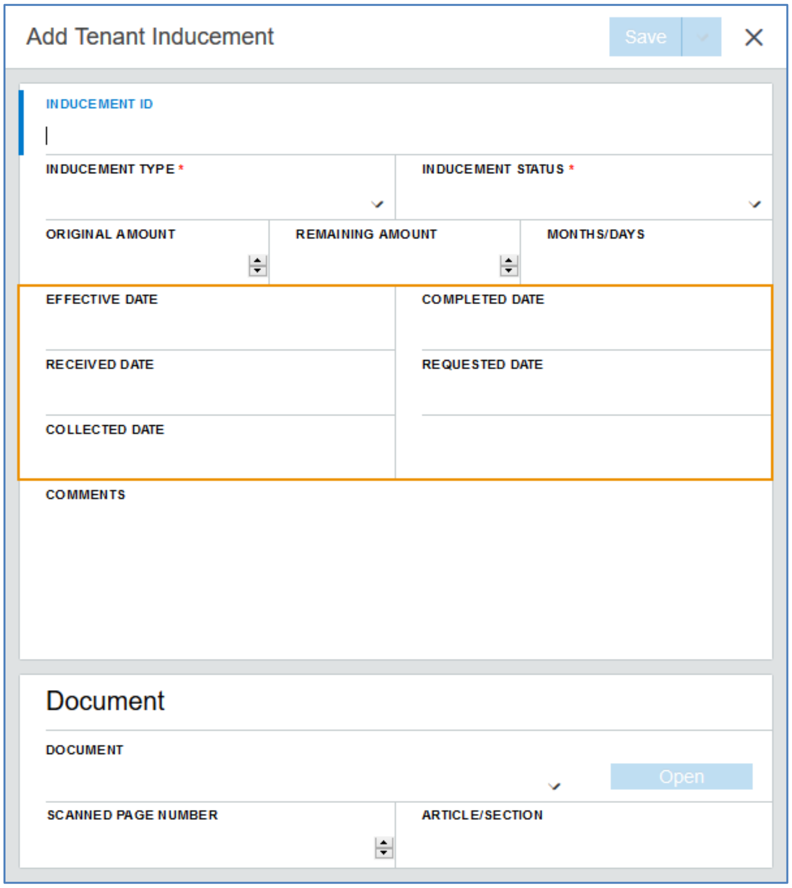
1. Click the **Site Administration** link in the menu.
   The **Site Administration** modal window opens.
2. Click the **Company Manager** button.
   The **Company Manager** workspace opens.
3. Select the company you want to edit.
4. Click the **Edit** button in the **Summary** detail section.
   The **Summary** detail section expands and becomes editable.
5. Make your changes.
6. Click the **Save** button (or click the **Cancel** button to exit without saving your changes).
   The **Summary** detail section collapses and is no longer editable. Your changes are saved.

New Fields Added to Tenant Inducements in Leases Workspace

Previously, users were unable to associate critical dates to tenant inducement records. Users were only able to enter data for tenant inducement dates into the **Comments** field. However, this field only allowed a limited number of characters, and it was also used to enter other comments related to the tenant inducement record.

Now, tenant inducement records have five date fields to be used for critical date tracking:

- **Effective Date** – Enter the effective date of the tenant inducement.
- **Received Date** – Enter the date the tenant inducement document was received.
- **Collected Date** – Enter the date the tenant inducement was collected.
- **Completed Date** – Enter the date the tenant inducement was completed.
- **Requested Date** – Enter the date the tenant inducement was requested from the landlord.



Add Tenant Inducement modal window with new critical date fields.

Summary of Issues Fixed and Additional Enhancements

Component	Summary
Leases	**Issue:** Security deposit comments and security instruments data were previously available in the legacy print abstract. This data was not appearing in the lease abstract for the upgraded user interface. **Resolution:** Security deposit comments and security instruments data now appear in the lease abstract for the upgraded user interface.
Leases	**Issue:** The **Unit of Measure** field in the **Premises** detail section was not defaulting to the unit of measure set on the lease. Additionally, users could not edit the unit of measure in the **Premises** detail section. **Resolution:** The **Unit of Measure** field in the **Premises** detail section now defaults to the unit of measure set on the lease. Changes made to the default unit of measure on the lease now cascade down to a premise record. Additionally, users can now edit the unit of measure in the **Premises** detail section.
Leases	**Issue:** The address fields in the **Summary** and **Building** detail sections were running together. **Resolution:** The address fields in these detail sections now separate individual address data points into their own lines.
Leases	**Issue:** When a re-measurement was performed, the original accounting entry lease abstract was updating with the re-measured values. **Resolution:** The original accounting entry lease abstract is now static based on the approved inputs that were in the original accounting entry. Only the new re-measured lease abstract will display the updated values.
Leases	The **Similar Costs** grid in the **Add** and **Edit Cost** modal windows now refreshes after you save a record using **Save & New**, **Save & Next**, or **Save & Similar**. This ensures that the grid displays the most up-to-date data.

Release Notes – April 12, 2018

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