accruent

BIGCenter 18.04.2

BIGCENTER
an accruent company

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Release Information

Release Version: 18.04.2

Date of Release: May 10, 2018

Introduction

This document describes the features and functionality of the BIGCenter 18.04.2 release. Enhancements have been delivered for the **Leases** workspace, Legacy Reports, **Portfolio Center**, the **Projects** workspace, the **Purchase Orders** workspace, and **Report Center**. Additionally, users can now change the **Reasonably Assured** flag and manage option costs from the **Accounting Entry Details** modal window in the **Leases** workspace.

Ideas for improving BIGCenter

We invite you to submit enhancement requests on the BIGCenter Ideas page, visible to both internal Accruent employees and Support Contacts for other BIGCenter customers. You can now vote for or against these ideas, add or respond to comments, and view the status of all ideas.

This direct feedback allows Accruent to gain visibility into what is meaningful to customers. Product Management actively monitors the Ideas board, adds comments, and updates the status of ideas as needed.

Please contact BIGCenter Support for any questions about Ideas.

Reasonably Assured Flag and Option Costs Now Editable from Accounting Entry Details Modal Window

Previously, when users wanted to change the value of the **Reasonably Assured** flag on an option or to manage option costs, they would need to exit the **Accounting Entry Details** modal window and navigate to the option in the **Options** detail section. This meant that the user lost visibility into the rest of the accounting entry.

Now, users have the ability to modify the **Reasonably Assured** flag on an option and manage option costs from the **Accounting Entry Details** modal window. Read more in the sections below.

Modify the Reasonably Assured Flag

To modify the **Reasonably Assured** flag on an option from the **Accounting Entry Details** modal window, follow the steps below:

1. Open the **Leases** workspace.
2. Select the lease whose accounting entry you want to work with.
3. Select the **Accounting Entries** detail section from the **Detail Section** menu.
4. Select the accounting entry you want to work with.
5. Click the **Manage Accounting Entry** button 🖉 in the toolbar on the right side of the **Details** pane.
   The **Accounting Entry Details** modal window opens.
6. Select the **Options** detail section from the **Detail Section** menu of the **Accounting Entry Details** modal window.
7. Double-click the **Reasonably Assured** cell of the option whose **Reasonably Assured** flag you want to change.
   The cell becomes yellow, and a drop-down arrow appears on the cell.
8. Select the appropriate option from the **Reasonably Assured** drop-down menu.
9. Click the **Save** button (or click the **Cancel** button ✕ to cancel your changes).
   The detail section refreshes. Your changes are saved.

Manage Option Costs

> **Important!** Option costs cannot be modified if you have a locked, but unapproved accounting entry.

To manage the option costs of an option from the **Accounting Entry Details** modal window, follow the steps below:

1. Open the **Leases** workspace.
2. Select the lease whose accounting entry you want to work with.
3. Select the **Accounting Entries** detail section from the **Detail Section** menu.
4. Select the accounting entry you want to work with.
5. Click the **Manage Accounting Entry** button 🖉 in the toolbar on the right side of the **Details** pane.

The **Accounting Entry Details** modal window opens.

6.   Select the **Options** detail section from the **Detail Section** menu of the **Accounting Entry Details** modal window.

7.   Select the option whose option costs you want to manage.

8.   Click the **Manage Option Costs** button ![icon] in the toolbar in the upper-right section of the **Accounting Entry Details** modal window.

The **Manage Option Costs** page opens. Any pre-configured option costs for the option will appear in the window.

9.   Follow the relevant procedures below.

Add an Option Cost

To add an option cost, follow the steps below:

1.   Click the **Add Option Cost** button ![icon] in the toolbar in the upper-right section of the modal window.

The **Add Option Cost** page opens.

2.   Enter the value of the cost in the **Cost** field.

3.   Enter any operating expenses in the **OPEX Amount** field.

4.   Select the frequency of the cost from the **Frequency** drop-down menu.

5.   Click in the **Start Date** and **End Date** fields and use the **Date Pickers** to select the start and end dates of the cost.

6.   Choose between three options:

  •   Click the **Save** button.

      The **Add Option Cost** page closes. Your new option cost appears in the **Manage Option Cost** page.

  •   Click the drop-down arrow next to the **Save** button and click **Save & New** from the menu that appears.

      The option cost is saved and cleared from view. Repeat steps 2-6 until all option costs are entered.

  •   Click the drop-down arrow next to the **Save** button and click **Save & Similar** from the menu that appears.

      The option cost is saved, but the data you entered for the option cost remains on the page. This allows you to create a similar option cost. Repeat steps 2-6 until all option costs are entered.

Edit an Option Cost

To edit an option cost, follow the steps below:

1.   Select the option cost you want to edit.

2.   Click the **Edit Option Cost** button ![icon] in the toolbar in the upper-right section of the modal window.

The **Edit Option Cost** page opens.

3.   Make your changes.

4. Choose between three options:
    - Click the **Save** button.
      The **Edit Option Cost** page closes. Your updated option cost appears in the **Manage Option Cost** page.
    - Click the drop-down arrow next to the **Save** button and click **Save & Next** from the menu that appears.
      The option cost is saved and cleared from view. The next option cost in the **Manage Option Costs** page opens. Repeat steps 3-4 until all option costs are updated.
    - Click the drop-down arrow next to the **Save** button and click **Save & Similar** from the menu that appears.
      The option cost is saved, but the data you entered for the option cost remains on the page. This allows you to create a similar option cost. Repeat steps 3-4 until all option costs are entered.

Delete an Option Cost

To delete an option cost, follow the steps below:

1. Select the option cost you want to delete.

2. Click the **Delete Option Cost** button in the toolbar in the upper-right section of the modal window.
    A dialog box opens, asking you to confirm your choice.

3. Click the **OK** button (or click the **Close** button to exit without deleting the option cost).
    The dialog box closes. The option cost is deleted.

Summary of Issues Fixed and Additional Enhancements

Component	Summary
Leases	The new date fields added to the actions in the **Tenant Inducements** detail section in [the 18.03.2 release](#) have been added to the **Print** view.
Leases	The **Full** toggle in the **Summary** detail section now defaults to being **ON** when a user first logs into BIGCenter. The system will remember the user's preferences even if the user logs out or navigates to another lease.
Leases	An object attribute has been added which, when enabled, requires that unpublished leases have an **Original** and **Current Commencement Date**, and an **Original** and **Current Expiration Date**.
Legacy Reports	A new **Vendor Site Code** object attribute has been made available for the **Invoice Funding Vendor** report in legacy.
Portfolio Center	**Issue:** If a user added a document in the **Leases** workspace, saved it, and then changed the document's date or description, the system made a copy of the document in **Portfolio Center** rather than updating the document. **Resolution: Portfolio Center** no longer duplicates documents that have been updated in the **Leases** workspace.
Projects	**Issue:** The **Budget Override** action was returning incorrect values if a user entered a negative number to reduce their budget several times without closing the modal window. **Resolution:** The **Budget Override** action returns the correct value no matter how many times a user reduces their budget without leaving the modal window.
Purchase Orders	**Issue:** If a user closed a purchase order without all funds allocated to an invoice, the system was supposed to create a change order to refund the difference. However, the system was instead creating multiple change orders. **Resolution:** The system now creates a single change order to refund the difference.

Component	Summary
Report Center	**Issue:** The **Completed SLA Report** was not returning the correct data from the system. **Resolution:** The **Completed SLA Report** returns the data shown in the system.

Release Notes – May 10, 2018

Accruent, LLC

11500 Alterra Parkway
Suite 110
Austin, TX 78758

www.accruent.com