accruent

BIGCenter

19.07.2 Release Notes

August 08, 2019

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Release information

Release Version: 19.07.2

Date of Release: August 08, 2019

Introduction

This document describes the features and functionality of the BIGCenter 19.07.2 release. Enhancements have been delivered for the **Lease Invoice** workspace.

Ideas for improving BIGCenter

We invite you to submit enhancement requests on the BIGCenter Ideas page, visible to both internal Accruent employees and Support Contacts for other BIGCenter customers. You can now vote for or against these ideas, add or respond to comments, and view the status of all ideas.

This direct feedback allows Accruent to gain visibility into what is meaningful to customers. Product Management actively monitors the Ideas board, adds comments, and updates the status of ideas as needed.

Please contact BIGCenter Support for any questions about Ideas.

New Send for Payment feature in Lease Invoice Workspace

You can now send your invoices for payment directly from the **Collections** pane. The new **Send for Payment** button allows you to transfer your invoices from BIGCenter into your accounting system with a few simple steps.

> **Note:** You can only send an invoice for payment if:
>
> - You have the **Export Invoice** setting on your lease set to **Yes**, and
> - The invoice is approved.

To send an invoice for payment, follow the steps below:

1. Open the **Lease Invoice** workspace.
2. Choose between two options:
   - If you want to send all invoices for payment, proceed to step 3.
   - If you want to send particular invoices for payment, follow the steps below:
     a. Click the **Toggle Multi-Select Mode** button in the toolbar on the right side of the **Collections** pane.
     Check boxes appear to the left of the left-most column of the **Collections** pane.
     b. Select the check boxes next to the invoices you want to send for payment.
3. Click the **Send for Payment** button in the toolbar on the right side of the **Collections** pane.
   The **Send for Payment** modal window opens. The **Summary** detail section is open by default.
4. Review the information in the **Summary** and **Eligible Invoices** detail sections.
   To review the selected invoices, follow the steps below:
   a. Select the **Eligible Invoices** detail section in the **Detail Section** menu.
   The **Eligible Invoices** detail section of the **Send for Payment** modal window opens. The invoices that will be sent for payment are listed.
   b. Review the selected invoices.
   c. Clear the check box next to any invoice you do not want to send.
   d. Select the **Summary** detail section in the **Detail Section** menu.
   The **Summary** detail section opens.
5. Click the **Send for Payment** button in the toolbar on the upper-right corner of the **Send for Payment** modal window.
6. Click the **OK** button.
   The dialog box closes. Your custom configured send for payment window opens.
7. Follow the procedures provided by your administrator for sending your invoices for payment in your accounting system.
   The invoices are sent for payment and their status is updated to **PAYMENT PENDING** or **PAID**, depending on your settings.

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